

2027

# WEST CASTLE WEDDINGS



# CONGRATULATIONS!



We are delighted you are considering Castle Mountain Resort for your wedding event. Our staff look forward to helping you create an ambiance of romance in our pristine mountain setting. Let our wedding team help you create the day you've always imagined!

Castle Mountain Resort has the most beautiful setting to celebrate the beginning of your marriage. With the majestic Rocky Mountains, beautiful wildflowers, babbling brooks, and gorgeous forest, we are sure to ignite the nature lover in you.



# OUR LOCATION

Set in the South Canadian Rockies, Castle Mountain Resort is a truly secluded mountain destination, surrounded by some of southern Alberta's most breathtaking landscapes. Located at the literal end of the highway and adjacent to Castle Provincial Park, our setting offers a rare sense of privacy and exclusivity - something simply not found in Banff or Canmore.

Conveniently situated near the town of Pincher Creek, the Crowsnest Pass, and Waterton Lakes National Park, Castle Mountain Resort is both accessible and beautifully removed. With untouched alpine terrain in every direction, the atmosphere feels private, peaceful, and immersive - an ideal backdrop for couples seeking a meaningful, mountain-driven wedding experience.





YETI TRAIL  
CEREMONY SITE





## CEREMONY SITE

Nestled amongst lush greenery and an impressive backdrop our ceremony site will take your breath away. Enjoy picturesque views of Barnaby Ridge as you say your vows, sharing the experience with your closest and dearest. You and your guests will first enjoy the peaceful nature walk along the mowed Yeti Trail with less-abled individuals able to take a ride in our ceremony site shuttle.

Once you reach the outlook, you'll be greeted not only by stunning scenery but also by a fully set ceremony site including a water table for yourself and your guests, a signing table, a PA system, and enough chairs to accommodate your friends and family. Simply add your choice of arch and small touches of décor. We'll have taken care of the rest! Our resort is pleased to also offer ceremony-only packages for those wishing to say "I Do" without a reception.

*Capacity: 250*





DAY LODGE  
RECEPTION SPACE





## RECEPTION SPACE

Our reception space within the Day Lodge boasts an abundance of natural light, with a wonderful rustic feel. Wonderfully suited to groups of 100 – 300, the east end of our Day Lodge is most often set with reception tables while the west end features the dance floor, a stage, and open space for mixing and mingling – most often during a cocktail hour period.

Centrally located within the space, our fully stocked bar features many of your favourite beverages. Immediately outside our Day Lodge, and included with your rental, is our licensed patio. Featuring breathtaking views of Gravenstafel Peak, our patio has an abundance of picnic table seating and is adjacent to green space great for cocktail hour lawn games. Enjoy a high-quality dinner under the warmth of our string lights and grab a beverage from the bar. Don't be afraid to bust a move on our dance floor!

*Capacity: 300*





FOOD  
&  
BEVERAGE



# FOOD & BEVERAGE

Castle Mountain Resort offers an extensive catering menu, including a wide array of hors d'oeuvres, mains, late night snacks, and more. Ask our Events team for our current catering menu. They will also be happy to provide you some guidance on guest favourites, and order quantities.

Our well-stocked bar features a number of alcoholic and non-alcoholic beverages, including non-alcoholic beers, local craft beers, domestic beers, select imports, ciders and coolers, house wines, and several spirits/liqueurs. You'll also find a wine list with a multitude of different red and white wines, in addition to other sparkling beverages.





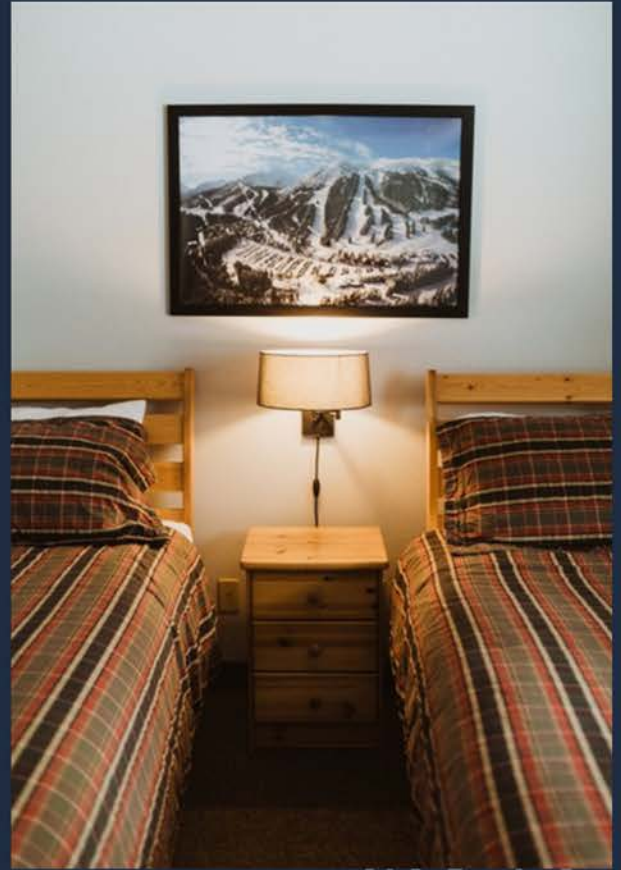
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ACCOMMODATIONS



# ACCOMMODATIONS

Castle Mountain Resort offers a litany of accommodations options, for every family size and budget. Castle Accommodations, our central reservations, has access to dozens of properties across the resort. Whether you're looking for a hotel-style stay at our slopeside hotel, a vacation home suitable for multiple families, or a small condo, we have it all. Our team will be happy to make a room block available to you and your guests, upon request.

Campers are also welcome. Several serviced RV sites are available each summer, in close proximity to both our ceremony and reception venue. Camping is also available in several locations, in the nearby Castle Provincial Park.





# MEET OUR TEAM

## **ALEX BUROVA** *Events Supervisor*



Hi, I'm Alex! I swapped life in Calgary for the calm and grandeur of the Rockies and I haven't looked back. I've been planning events since 2017, from intimate gatherings to large-scale celebrations, and weddings quickly became my favourite. There's something magical about being part of such a meaningful day, especially when I get to witness a couple's vows. Honestly, it often feels like I'm watching a movie unfold in real life!

When I'm not helping couples tie the knot, you'll probably find me exploring mountain trails of all levels. I love sharing the best spots to soak in the scenery and unwind after the excitement of the big day.

Planning your wedding is my passion, and I'm here to make sure your day is as smooth, joyful, and unforgettable as the love you're celebrating.



## **ERICA FLEMING** *Executive Chef*



I joined Castle's management team, as Executive Chef, in early 2023. My role is to lead our culinary team in both planning and execution. Whether it's developing our menus, testing new dishes, securing ingredients, or delivering on the day of a function, I'm there!

I have been working in the hospitality industry, leading and operating a restaurant for over twenty years. I have extensive experience in designing and implementing trendy, multi-cultural cuisines into menu items, and serving up to three hundred guests at a variety of venues in the Elk Valley and Southern Alberta. Food has been a lifelong passion and I strive for perfection in every dish.

When I'm not in the office or kitchen at Castle, you can find me outdoors!

# PRICING & INCLUSIONS

*Ceremony & Reception Options*



## VENUE

DETAILS	YETI TRAIL CEREMONY	DAY LODGE RECEPTION
Pricing	\$1950	\$2650
Food & Beverage Minimum	-	\$9000

## TIMING

DETAILS	YETI TRAIL CEREMONY	DAY LODGE RECEPTION
Event Start Time	1 PM or later	5 PM or later
Venue Setup	Morning of event	9 AM - 5 PM day prior
Use of Venue	90 minutes	Until 1 AM

## INCLUSIONS

DETAILS	YETI TRAIL CEREMONY	DAY LODGE RECEPTION
Events Coordinator	Included	Included
Ceremony Chair & Setup	Included	Included
Guest Shuttle	Included	Included
Signing Table	Included	Included
Bartending & Serving Staff	-	Included
Floorplan Setup & Tear Down	-	Included
Reception Chairs & Tables	-	Included
Use of Projector & Screen	-	Included
Linens	Included	Included
Dinnerware & Glassware	-	Included
PA & Mic System	Included	Included



# POLICIES & GUIDELINES

## GENERAL POLICIES

- Out of respect for our pristine alpine environment and MD of Pincher Creek by-laws, fireworks and firecrackers are not permitted.
- CMR performs routine cleaning during and after a function, any excessive cleaning after the event will be charged to the client at \$100 per hour with a minimum of 3 hours.
- Any damage to CMR property will be included in the cost of the final invoice.
- Events which utilize pre-recorded or live music are subject to SOCAN (Society of Composers, Authors, and Music Publishers of Canada) and RE: Sound Canada music licensing fees.
- Final guest counts must be submitted to CMR staff no later than 14 days prior to your event.
- All rental equipment must be pre-booked / confirmed no later than 14 days prior to your event.
- All pricing is subject to GST.
- Guests are responsible for any / all décor. Castle Mountain Resort accepts responsibility only for the set-up of up to 2 accessories and/or signing tables and the set-up of enough ceremony chairs to accommodate the expected number of attendees.
- Helium balloons and/or balloon releases are not permitted.
- The activity of throwing items on wedding ceremony sites (such as confetti) is strictly prohibited. This includes but is not limited to any type of confetti, bird seeds, rice, dried herbs, flowers, seeds, and leaves.
- Florals and decorations are permitted but must be removed immediately at the end of the ceremony.
- In an effort to reduce wildlife attractants, food, and beverage, are not permitted on the ceremony site.
- Castle Mountain Resort will provide a guest shuttle, to and from the ceremony site, on a limited basis. Guest shuttle is limited to the bridal party, parents of the bride/groom, disabled, and/or elderly guests who cannot make the walk to this site.

## CEREMONIES

- Outdoor ceremonies are subject to the whims of Mother Nature. Only guests who have a ceremony & reception booking will be guaranteed an indoor ceremony space, in the event of inclement weather.
- Your selected ceremony site will be made available to you for three (3) hours total – 90 minutes immediately leading up to your ceremony time in addition to 90 minutes from the beginning of your selected ceremony time.
- The use of personal vehicles is limited to venue set-up and/or tear-down only. Under no circumstances are personal vehicles permitted to be used for guest shuttles.



# RECEPTIONS

- The reception space shall consist of the main, upstairs portion of the CMR Day Lodge, Barnaby Room, and the attached, licensed (asphalt) patio immediately to the west of the day lodge space.
- Receptions, inclusive of cocktail hours and final tear down, will occur within the hours of 5 PM and 1 AM. The last call for bar service will occur no later than 12:00 AM.
- Guests will have the opportunity to undecorate the reception venue from 11:00 AM to 2:00 PM the following day. Taking down decorations is not CMR's responsibility.
- Castle Mountain Resort maintains responsibility for floorplan set-up, including the set-up of a head table, an appropriate number of round guest tables capable of accommodating the expected number of attendees, the set-up of up to four (4) accessory tables, associated linens, and the provision of an appropriate number of chairs.
- Castle Mountain Resort will provide catering supplies necessary for the event, including enough dinnerware, silverware, glassware, and other catering accessories to successfully execute food and beverage service.
- Staffing levels will be set at the sole discretion of Castle Mountain Resort, with bartending, serving/clearing staff, and food preparation staff included.
- Access to the venue for set-up/decorating is guaranteed to be available the day prior to your event, within regular business hours 9:00 AM to 5:00 PM.
- Additional set-up/decorating time may be made available outside of this time at a cost of \$100 per hour.
- Decorations are permitted with the placement/application of all décor being the complete responsibility of the wedding couple and/or its contractors. Guest will have the opportunity to undecorate from 11:00 AM to 2:00 PM the following day.
- Décor must be affixed in such a manner so as not to cause damage to our building (no nails, screws, or any other affixations which cannot be removed without damage to the surface to which it is applied).
- The activity of throwing items on the floor of the venue (such as confetti) is strictly prohibited. This includes but is not limited to any type of confetti, bird seeds, rice, dried herbs, flowers, seeds, and leaves.
- Helium balloons and/or balloon releases are not permitted.
- Seating plans must be provided at least 14 days in advance of your event.



## FOOD & BEVERAGE

- A food & beverage minimum of \$9000 (pre-tax and excluding gratuity) will be adhered to for all reception events.
- CMR requires food and beverage choices, including any special food or liquor requests, to be made 90 days prior to the wedding, along with submission of an approximate number of expected guests. Final guest numbers are required, in writing, 14 days prior to your event.
- CMR respectfully declines events which prohibit the sale of alcoholic beverages either for a portion of or the entirety of your reception event.
- CMR accepts no liability for damage, set-up, care, or repair of the wedding cake.
- Outside food and beverage is not permitted, with exclusion of a wedding cake, and wedding favours must be sealed and placed on the table by the client.
- Final guest numbers, including any allergy specifications, must be submitted 14 days prior to your event. The honoring of requests made within 14 days of your event date cannot be guaranteed.
- In order to comply with public health regulations, removal of remaining food by guests is prohibited and cannot be packaged to take away at the end of the evening.
- All food and beverage services are subject to a gratuity of 18% and GST of 5%.
- CMR reserves the right to refuse alcoholic beverages to anyone, anytime for any reason.
- Late night snacks will be served no later than 10:30 PM in the case of hot food, and 11:30 PM in the case of pre-prepared food.

## PAYMENT / PRICING

- A non-refundable deposit, in the amount of your venue rental fee (ceremony and/or reception venue rental plus GST), is required to confirm your booking.
- 180 days prior to the event, a 50% payment of services for the function is required based on the initial quote, this payment is non-refundable in the event of a cancellation by the client.
- Final and complete payment is due 14 days prior to your event. The final billing number will be based on either the final number given or the actual count that day, whichever is greater.
- Menu prices can vary due to market value fluctuations. Food pricing is guaranteed 30 days prior to your event.
- A credit card pre-authorization will be required for any host bar purchases, drink tickets, toonie bars, and/or any other beverages for which pre-payment has not been received.
- Payment can be made via cash, debit, Visa, or MasterCard. Personal cheques will not be accepted.

## CANCELLATION

- Your initial deposit is non-refundable. Cancellation of your event, regardless of when it is made, will result in the forfeiture of your initial deposit.
- Cancellation within 180 days will result in the forfeiture of your initial deposit plus any subsequent deposits. Failure to pay your 50% deposit, 180 days prior to your event date, will result in the cancellation of your event and your initial deposit will be withheld.
- Cancellation within 30 days will result in forfeiture of any deposits in addition to the billing of any expected charges, based on your anticipated number of attendees.





# BECOME ONE WITH NATURE

Learn more & book your dream wedding now!  
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